

## Friends of the Crystal Lake Library Minutes

March 21, 2016

**Present:** Monica Szalaj, Alice Fellers, Jan Polep, Karen Migaldi, Ranee Strawn, Barb Mallowney, Kathy Rammien, Susan Early, Deb Wright, John Engebretson, Susan Stone

**Location:** Colonial Restaurant

**Call to Order:** Meeting was called to order at 7:00 p.m. by Barb Mallowney, sitting in for Elaine Falzone.

**Approval of Minutes:** The minutes were accepted. Jan will post on our website.

**President's Report:** Barb reports there is a lot of book sorting at #15. She noted that on the March/April Beacon our Website is not listed, nor is the President listed. Karen will check on this, but noted it would be unlikely such information would be left out.

**Treasurer's Report:** Ranee noted the sum of \$279 appears on the January statement under Insurance and on the February statement under Other and again under insurance. The premium was paid in January but refunded on February. Ranee repaid the premium before suspension of the policy. Under Miscellaneous Supplies the \$124 was for lenses for the fluorescent lights at #15. The fixtures without frames were repaired with packing tape. The owner of #15 is very generous but we have to do more and more for the upkeep of the facility. The ending balance for February is \$10,972.67.

**Membership:** Ranee Reports there are 103 members. Many people are renewing their membership now in order to participate in Membership Night at the Used Book Sale.

### **Fundraising:**

**Mum Sale:** Barb stated because the mum sale was usually a success, we wanted to sell geraniums in the spring. We planned to sell two types of plants: small pots and larger planters containing several plants. Lori, at Countryside, told her selling flats as well will increase earnings. We are currently too busy with the book sale to take on a new project. Deb suggested we consider this option in the future but not this year.

**Culvers:** The next Culver's event will take place on Wednesday, June 8. It is National Friendship Day. A volunteer sheet will be passed at the May meeting.

**Savers:** Deb informed us we earned \$263.40 from Savers event. This was a total of three checks. She suggested we hold a Savers event twice a year; January and July. We earn more money from clothing at 20 cents per pound than household (hard) items at 5 cents per pound. Karen asked if Savers restricts the amount of time for a sale. Kathy stated Savers told us the results are better if the sale is a short time. Also the next sale from July 15 to 31 will cover three weekends. Deb noted that labeling donations may not be as effective as telling Savers employees that "this is for the library". Jan asked if we can get credit for all donations made during our sale times.

**Used Book Sale:** Ranee reports many of our book donations are the result of the sign ad at the shopping center. The sign costs \$380 which appears to be money well spent. Savers will pick up unsold books on

Monday, May 2. Deb needs middle level children's books. There have not been many donations of books for grades 3 to 6.

**Library Report:** Karen reports FOCUS (Future of Crystal Lake Library Under Study) is the primary concern of the library at this time. She passed out posters and bookmarks that we can post or give to others. She encouraged Friends to attend the FOCUS meeting and to look at the information posted on the FOCUS website ([focus.clpl.org](http://focus.clpl.org)). Expo is scheduled for April 2-3. It will feature a Wheel of Fortune game. The State is requiring more tax forms be filed online and the library is getting few paper ones.

**Library Board Report:** Alice mentioned (with John E) that there were 23 potential building sites looked at. The results of the Site Study indicate that the Library should stay where it is. A Construction Manager has been hired to help estimate the cost of a building project.

**Old Business:** None

**New Business:**

**Building Committee Review of FOCLL New Library Wish List**

John Engelbretson asked the Friends to go over the original Wish List submitted to the Committee and finalize the input. The cost of the new building at this point is unknown. When amount is known, we can go forward. The building will be two stories, with two or three elevators. The entrance will be at ground level. Karen noted 13 percent of plan is complete. Alice noted moving library away from current location which is directly across the street from school will improve access for both buildings. The library owns all but one building on proposed site. The Library Board and Bethany Lutheran Church may decide to investigate ways to collaborate. The location for the library is ideal. The final decision about any building project must be one that the public can support because it is their Library.

**Other:** There will be no meeting for April due to the Used Book Sale. The next executive meeting will be held on May 16. The next social meeting will be held on June 20. Mike Penkava will be present to instruct the group on book folding.

**Adjournment:** Jan moved to adjourn and Deb seconded the motion. Meeting adjourned at 8:40 p.m.

Susan Stone, Secretary